

Minutes

“Greening the Campus” Working Group

Time: 12:30

Date 28th February 2008

Venue: Glasgow Caledonian University, 5th Floor Buchanan House

1 Attendance/Apologies

P Kennedy, A Arnott, J Martindale, M Breen, G Stevenson, T Fraser, I Stoddart

Apologies received from J. Baird, E Berry, H Canning, A Steel

2 Minutes from last meeting

The minutes were accepted as a true representation of the last meeting

3 CaSPr/EAUC Questionnaire

Different departments have worked together a final version of the questionnaire was submitted in January.

4 EcoCampus Toolkit

The software only costs as outlined previously have increased, as these have been significantly improved. The Toolkit now costs £9,047.50 (inc VAT). and has been purchased by GS.

Although the group decided on the Toolkit only option GS spoke with EcoCampus about the option of being part of the three year programme should our requirements with regards to accreditation change They have agreed to deduct any costs from the purchase of the toolkit option from the full support programme costs should the group decide they would prefer to go down a phased and modular approach with staged awards rather than simply going for ISO14001 with few benchmarks.

The alternative full support programme is designed to handhold institutions through the implementation of an EMS over a 3-year cycle will cost £10,280 per annum (including VAT). The scheme is on a not-for-profit basis and costs are based on 10 institutions taking part, i.e. if more take part, the costs will proportionately decrease.

The full support programme provides the following:

- Training workshops to help implement the scheme,
- Software tools (and additional electronic resources) to help with key stages and running the system,
- Guidance on auditing and applying for the awards,

- Comprehensive guides and manuals,
- An award scheme with national recognition using qualified and experienced external auditors,
- Forums to discuss best practice and exchange resources and ideas.

It is anticipated the new cohort of institutions will commence the programme of workshops in Autumn 2008.

For information beyond the 3 year cycle, they can offer a reduced package at £4,000 per annum, which includes annual registration, annual audit and award fees, ongoing support for the continual improvement of our EMS and additional staff training software.

(GS will arrange for Sara Macey from EcoCampus to come up to Glasgow and present to the working group before 17/03/08 if possible.)

5 Environmental Policy Statement

As part of the Carbon Management programme scheme it has been identified that GCU can receive free consultancy advice on the production on policies for the University. GS and IS will explore this further and work on getting a policy document in place.

(GS and IS to explore further)

6 Vertical Projects

There are currently 9 Vertical Projects running in BNE which involves 3rd year students working in a team with 1st year students on sustainable projects. Two of the projects relate directly to the University which are creating a carbon footprint for the Students Union and Green Tourism at Caley Court. Therese Fraser to provide Marc Breen with information already gathered on the Green Tourism Award. TF already has links with Strathclyde University.

(GS to support students and help them get the information they require. TF to provide Marc with further information)

7 AOB

7.1 Fairtrade:

GS will work with MB on finding out what is required to become a Fairtrade University along with timescales.

(MB to arrange meeting with GS to discuss further and produce a document for the working group.)

7.2 EAUC Membership

Membership Status to be confirmed.

(GS to confirm with EAUC)

7.3 Waste Management Contract:

The Waste Management Contract for the University is up for renewal in August. Possible involvement from Caledonian Environment Centre

(TF to discuss further with JB)

7.4 Recycling Bins:

Money has been earmarked for new recycling bins throughout the University but it has been decided to wait until the summer when we can launch a new Waste Management Strategy for the University and the bins will act as a visual aid for the launch

(TF to take lead with assistance from all group members)

7.5 Marketing:

All marketing will initially be focused internally with a view to having a launch of the environmental improvements in the summer.

(AA to take lead with assistance from all group members)

8 Date of next Meeting

Subject to EcoCampus visit.